

# SUNWAY EDUCATION GROUP

## COVID-19 Advisory 15

### Updates on Conditional Movement Control Order

Dear Students and Members of the Sunway Education Group (SEG) community,

1. The Prime Minister of Malaysia announced on 1 May 2020 that the new **Conditional Movement Control Order (CMCO) will be enforced from 4 May 2020**. The CMCO signals an easing of the partial lockdown that was implemented since 18 March 2020 to contain the COVID-19 pandemic. Nevertheless, we were reminded that the threat of COVID-19 infections remains high and we have to still maintain all the various safety measures such as physical distancing. For updated information regarding the latest CMCO rules, please visit <https://t.me/MKNRasmi>.
2. It was announced that schools and higher education institutions will remain closed for their primary function; i.e. face-to-face classroom instruction. Thus, teaching and learning will continue to be conducted online and as for now, there will be no physical face-to-face educator-student classes allowed. We have been informed that the Ministry of Higher Education Malaysia is in the process of developing new guidelines and standard operating procedures (SOPs) that will facilitate our eventual opening of the campus and we will abide by these accordingly when announced.
3. From 4 May 2020, staff will be allowed to return to campus to work on a **needs basis**. This is to primarily facilitate the preparations for the eventual opening of the campus, upon the lifting of the MCO, currently scheduled for 13 May 2020. The need to return to work at campus during CMCO will be determined at the individual department level. The needs basis will be decided by the respective HoDs who may seek guidance on this matter from their direct superiors. It is very important that physical distancing and other safety measures are applied.
4. We have also developed some immediate general guidelines for all the designated staff who will be coming in to campus during this period:
  - a) All staff shall enter the campus via the main entrance and will be required to comply as directed by Security at the main guard house. Vehicles are not permitted to enter from any other gates during this time.
  - b) At the main guard house:
    - Staff must show their staff ID to be allowed entry by the Security on duty. No accompanying visitors are allowed.
    - Security personnel will administer temperature checks.
    - Please comply with all requirements as stipulated by security at entry to ensure safety and security on campus during the CMCO.

- c) As a reminder, only staff of good health will be allowed on campus at any time. Staff who are feeling unwell (including body temperature that exceeds 37.5°C) will not be permitted to come in to campus. They should instead seek immediate medical attention and practise self-isolation.
  - d) It is a requirement for every staff to wear a facemask when entering campus, whilst on campus and when exiting campus. Staff who are found not to be wearing a facemask will not be allowed entry or will be asked to leave the campus.
  - e) Staff must continue to adhere to good hygiene and safety practices which include frequent hand washing or sanitizing, physical distancing of at least one meter and avoiding physical contact at all times while on campus.
5. Please be reminded that we are facilitating staff only who need to return to campus in the interest of our students and business sustainability during CMCO.
- a) Kindly refer to the respective HoDs for more specific departmental requirements.
  - b) Staff and student safety, security and well-being remain our utmost priority at all times. Thus, it is really important that everyone adheres to these guidelines and stays protected.
  - c) A more comprehensive set of guidelines and SOPs is being developed for campus-wise adoption when the campus is reopened, upon the lifting of the MCO.
  - d) We seek your patience and cooperation during these unprecedented times.

Thank you.

**Elizabeth Lee (Dr)**

Chief Executive Officer

Sunway Education Group

**3 May 2020 @ 1100 hrs**