**CONFERENCE REGISTRATION FORM**

### Personal Details
(Ms/Mrs/Mr/Dr/Prof)

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<th>Surname</th>
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### Conference Registration – Please tick (✓) the appropriate box

- [ ] Presenter
- [ ] Participant

### Registration Fee
The registration fee includes lunch, tea breaks and conference materials.

- RM 180 Early bird rate (registered and received payment by 2 April 2018)
- RM 220 Standard rate
- RM 50 Student rate

**Food preference:**
- [ ] Vegetarian
- [ ] Non-vegetarian

### Methods of Payment and Confirmation
Kindly submit the completed registration form and proof of payment via email to pre.u.conf@sunway.edu.my

You will receive a confirmation of your registration by email, which also serves as your payment receipt.

- **Option 1 Interbank GIRO or telegraphic transfer**
  - Payee Name: Sunway College (KL) Sdn Bhd
  - Bank name: HSBC Bank Malaysia Bhd
  - Address of Bank: Unit 2A & 2A-A, Jalan USJ 10/1B, 47610 UEP Subang Jaya, Selangor, Malaysia.
  - Account no.: 352183503101
  - SWIFT code: HBMBMYKL
  - Reference No: _________________________

- **Option 2 Bank Cheque or Bank Draft**
  - payable to “Sunway College (KL) Sdn Bhd”
  - Post by courier/registered mail to: Mr Jason Soh
  - 5th Pre-University Conference
  - No.3, Jalan Universiti, Bandar Sunway, 47500 Selangor Darul Ehsan, Malaysia.
  - Bank Cheque/Bank Draft No: _________________________

I hereby agree to the terms and conditions stated in this form.

**Signature**

**Name**

### Terms and Conditions

1. Fee does not include travel or accommodation costs.
2. Cancellation made on or before 3 August 2018 will incur an administrative charge of RM20.00. Any cancellation made after 3 August 2018, no refunds will be given.
3. Substitutions: any requests to replace a registrant with another person must be received in writing no later than 10 August 2018. After that date, NO substitutions will be accommodated.
4. The Organiser shall not be liable for any inconvenience or loss caused to any party in the payment process.
5. Deadline for registration:
   - i) Registration of Presenters- 2 April 2018
   - ii) Registration of Participants - 2 July 2018
6. Registration is subject to confirmation by the organizers.
7. I acknowledge that Organiser owns all rights to the photographs, power point presentations, recordings, or any other media records of this event.
8. The Organiser reserves the right to use any photographs, power point recordings, or any other records of the Conference for any legitimate purposes, including commercial and marketing uses, and/or to be uploaded onto the Pre-University Conference public sites and channels.
9. For enquiries, please email to: pre.u.conf@sunway.edu.my